

HopeNet, Inc. Application for Employment

2501 E Central, Wichita Kansas 67214
www.hopenetwichita.org; info@hopenetwichita.org

Position Applying for: _____ Date: _____

How did you learn about the position? _____

Name: _____ Nickname: _____
Address: _____ City: _____ Zip: _____
Home Phone: _____ Cell: _____ Work: _____
Email Address: _____ Preferred means of contact: _____
Church Affiliation: _____

I. FAITH STATEMENT

HopeNet, Inc. is a faith based 501 (c) 3 nonprofit privately funded organization serving people in deep personal crisis. *Please review the Statement of Faith published at www.hopenetwichita.org per the HopeNet, Inc. Bylaws.* Briefly share how your faith was impacted during a crisis. Use reverse side of this form as needed.

II. EDUCATION & TRAINING

EDUCATION

Type	Location	Degree Earned	Year Graduated
College			
Graduate School			
Other			

LICENSURE

1. Please list professional licenses: _____
2. Please indicate if any of above are NOT currently licensed in the state of Kansas: _____
3. Name and State of Licensing Board _____
4. Has your license ever been suspended or terminated? No Yes
If yes, please explain _____
5. Have you ever received any ethics complaints? No Yes
If yes, please explain, _____
6. Have you received past licensure complaints? No Yes
If yes, please explain, _____

FOREIGN LANGUAGE & CERTIFICATIONS

1. Please indicate any foreign language(s) you can speak, read and/or write: _____
2. Please list certifications: _____
3. Please describe any specialized training, apprenticeships, skills, qualifications that enhances your capability to perform the position:

III. EMPLOYMENT EXPERIENCE

Please provide previous employment information on attached resume.

1. Are you presently employed? No Yes
2. May we contact your present employer? No Yes
3. Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status?
(*proof of citizenship or immigration status will be required upon employment.*) No Yes
4. Have you been involved in a past lawsuit, adjudicated or not? No Yes
If yes, please explain _____
5. Have you been charged, plead no-contest to or been convicted of a felony? No Yes
If yes, please explain (*conviction will not necessarily disqualify an applicant from employment*) _____
6. Were you terminated from professional employment? If yes, please explain _____
7. Please list relevant volunteer experience including church roles and activities if not included on resume.

IV. REFERENCES

Please provide professional and personal references including name, profession and title, relationship to you, address, email and phone number.

V. DISCLOSURE STATEMENT

I hereby certify with my signature below that the facts set forth in this application are true and complete to the best of my knowledge. I understand that discovery of falsification or significant omission of fact during the hiring process may affect my being hired, or if hired may subject me to immediate dismissal. If I am released under these circumstances, I further understand and agree that I will be paid and receive benefits only through the day of release.

I understand that HopeNet, Inc. does not discriminate in its employment practices against any person because of race, color, gender, age, qualified disability, national or ethnic origin.

I understand that this is only an application for employment and that no employment contract is being offered at this time.

This application for employment shall be considered active for a period of time not to exceed 45 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship that might come about with HopeNet, Inc. is of an "at will" nature, which means that I may resign at any time and HopeNet, Inc. may discharge me at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of HopeNet, Inc.

VI. REFERENCE RELEASE AND AUTHORIZATION TO OBTAIN REPORTS

I authorize HopeNet, Inc. to verify all data given in my application for employment, related papers, and my oral interviews. I further authorize HopeNet, Inc. to thoroughly interview the primary references which I have listed, and secondary references mentioned through interviews with primary references, or other individuals who know me and have knowledge regarding my testimony, education and work record. I also authorize HopeNet, Inc. to thoroughly investigate my work records and evaluations, my educational preparation, and other matters related to my suitability for the position.

I authorize references and my former employers to disclose to HopeNet, Inc. any and all employment records, performance reviews, letters, reports, and other information related to me and my employment, without giving me prior notice of such disclosure. In addition, I hereby release HopeNet, Inc., my former employers, references, and all other parties from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure. I waive the right to ever personally view any references give to HopeNet, Inc.

I understand and agree that any offer of employment that I may receive from HopeNet, Inc. is contingent upon the receipt of background information (KBI, Child Abuse Registry and Adult Abuse Registry). I understand that I will authorize the additional background information should an employment offer be extended. I understand that, at the sole discretion of HopeNet, Inc., my conditional employment may be terminated if HopeNet, Inc. deems that any background information be unfavorable or may in some way reflect adversely on the agency.

I agree that a photocopy or facsimile copy of the document and any signature shall be considered for all purposes as the original signed release on file.

SIGNATURE

Additional Comments:

I certify that I have carefully read and do understand the above statements.

Signature of Applicant

Date